

Milton Abbot, Chillaton and Kelly Neighbourhood Plan

Bradstone: Chillaton: Dunterton: Kelly: Meadwell: Milton Abbot: Quither



19/06/17

Dear All

I'm hoping that we can resolve the following issues by email, but if anyone would like us to meet to discuss them, do please let me know and I will arrange that.

The grant money has now been paid to the Parish Council and we can proceed with printing the questionnaire. Before we do that, we need to set an end date for the consultation period and put it in the questionnaire and cover sheet. I have been re-reading the Cornwall Council NP Consultation and Engagement Toolkit and this suggests a minimum of six weeks' consultation and that one should take account of things like summer holidays.

Bearing that in mind, I think that the following timetable would work:

MACKPlan members to approve consultation period	22 nd June
PDFs to printers	23 rd June
7 working days to print	
Using previous distribution lists, work out which have to be posted and make arrangements for the distribution of others	4 th July
Printing collected	5 th July
Update website by	6 th July
Post about 100	7 th July
Hand deliver about 350	7 th – 10 th July
Release on-line business questionnaire	9 th July
Send copies or links to online versions of both questionnaires to interested parties	9 th July
8 week consultation period starts	10 th July
Attend Chillaton Fun Run and BBQ	16 th July
Attend Milton Abbot village event	August
Attend Kelly village event	August
Consultation ends	4 th September

The Cornwall toolkit has a number of ideas about the personal details to be gathered. Some of these would not work well in our questionnaire, because we have rightly focussed on households, rather than individuals. So for example, we do ask for the age range of those in a property, but we don't ask for the sex of the person completing the form. I can't see that we would do anything useful with that information. We also do not have questions about ethnicity or whether the respondent is in work, retired or permanently disabled. My view is that having data on these issues from a partial survey [because not everyone will return the questionnaires] is of little use and that it would be better to rely on census data.

Copies of the final versions of the cover sheet, the residents' questionnaire and the envelope are attached. There is a new introduction in the residents' questionnaire, about the business questionnaire, that emphasises the importance of local businesses a bit more. I have now said on the cover sheet that the delay in issuing the questionnaire is partly

due to the emergence of a new Borough wide plan. I also deleted 'appropriately' from *All appropriately complete questionnaires will be entered in a prize draw*, as, although we did specifically include this to exclude frivolous entries, on reflection it sounds a bit bossy.

Howard