

MACKPlan Record of Actions and Decisions – 01 August 19 19:30

Present	
Gary Vanstone (GV) Richard Allen (RA) Stephen Seamons (SS) Pauline Cunniffe,(PC) Magnus Pahlsson (MP) Neil Jory (NJ) Chris Burchell (CB)	Chair Recorder
Apologies	
James Hitchcock (JH) Warin Kelly (WK) Jo Wall, (JW) Tom Starley, (TS) Alison Hodgetts (AH)	

The following agenda items were discussed and actions agreed as follows:

	Agenda Item	Action	Lead	Due Date
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1	Introduction	<p>We are now at a key milestone with a draft NP which, while needing significant input, is a considerable achievement. Whilst an updated copy will be kept on the Google Drive the master copy and control of changes will be retained by JH in order to ensure that we have a single person who lives and breaths the actual NP and can therefore know when new input needs to be reflected elsewhere in the document and who can identify where incoherence or repetition is creeping in between sections.</p> <p>The MACKPlan grant of £6150 was approved this morning which enables the commissioning of the Housing Needs Survey (HNS) which will take place in Sep 19. In addition JH has obtained Locality agreement to fund a Housing Needs Assessment (HNA) under their own technical support budget.</p> <p>The reason for conducting a HNA and HNS in addition to the 2016 Questionnaire is twofold: Firstly Duncan Smith and Alex Rehaag advised it owing to the elapsed time since the Questionnaire and secondly that the 2016 Questionnaire focussed principally on the opinions of the local community but did not establish what the external need was e.g. how many households are seeking housing in our area/West Devon and of what type. Combining this data will enable a true, factual and evidence based picture to be presented to the local community.</p>		
2	Outstanding Actions	GV and NJ to update the website - progress is being made with changes underway.	GV/NJ	5 Sep
3	Policy Team Update	<p>Work on proposed NP policies is being finalised and is now viewable in the draft plan on the Google Drive.</p> <p>It is intended to pass a sufficiently mature draft of the NP and the outcome of the call for sites to Duncan Smith for comment when available.</p> <p>GV indicated that we will have to revisit Green Spaces and sites as the original WDBC list out of date.</p>		

4	Community Engagement	<p>GV reported that the business survey replies are filtering in and that following IT glitches with the first tranche, a second batch had been issued.</p> <p>The Chillaton 'Drop in Event' will take place on 7 Sep and will be supported by JH, GV, NJ, JW and Bridget Passmore. Similar engagement will occur at the Kelly/Meadwell village flower and veg show on the 10th Aug and will be supported by PC, GV and MP.</p> <p>It is hoped to be represented at the Milton Abbot Flower Show also on 7 Sep. RA to ask Sue Champion if we can have a stand. Volunteers for this event will be AH, RA, CB, RA and SS. The outcome of this event will determine whether a bespoke Milton Abbot 'Drop In Event' will be required.</p> <p>Display stands can be provided by CB at a cost of £10. JH to confirm funding availability for stand hire.</p> <p>GV will be continuing with NJ to update the web site.</p> <p>GV will generate a new newsletter.</p>	<p>RA</p> <p>JH</p> <p>GV NJ</p> <p>GV</p>	<p>12 Aug</p> <p>6 Aug</p> <p>ASAP</p> <p>5 Sep</p>
5	Environmental Policies	<p>To CB's environmental input has yet to be input into the draft NP but will be.</p> <p>A suggestion by Locality that the proximity of the TVAONB means that a Strategic Environmental Assessment is required is thought to be incorrect but needs to be checked. JH to obtain definitive SEA position from Duncan Smith.</p>	<p>JH</p>	<p>20 Aug</p>
6	Infrastructure and Public services assessment	<p>No change to current status</p>		
7	Stakeholder Engagement	<p>JH and RA met with Janice Alexander of Devon Communities on 16 Jul. She will be analysing and reporting the Housing Needs Survey (HNS) which should take place in Sep. It will be funded from the grant. The survey will be hand delivered by the MACKPlan committee, allowing personal doorstep engagement to take place.</p>		

8	Financial Update	<p>This years grant has now been approved with £6150 available for the year. Funds should be transferred to MAGPC Clerk in the next 2 weeks. A process has been agreed for the release of funds without the need for a full PC meeting.</p> <p>The refunding of GV's printing costs remains unresolved following Locality's refusal to fund retrospectively through the grant. MP to identify a path to resolution through the PC.</p>	MP	5 Sep
9	Evidence Base	SS' role in policing the evidence base as the NP matures was reiterated.		
10	Planning Policy	MP's role in policing NPPF and JLP policy coherence at the NP matures was reiterated.		

11	Next Steps	<p>RA indicated that we now need to shift to a more responsive way of working between monthly meetings where requests for specific input are sought from individual team members, when the need emerges. When the draft NP is sufficiently mature it will be passed to Duncan Smith to cast a critical eye over it and make sure that we are proceeding in a direction likely to succeed at review.</p> <p>The HNS and HNA should be completed by the end of September. We will then be able to issue an informed call for sites that includes the scale and types of development that match the documented and true requirement. This will help to manage the expectations of landowners. The call for sites in Oct should allow us to have a formal public meeting to seek feedback on our proposed policies and the support/opposition to the offered sites.</p> <p>The following actions were requested:</p> <p>GV to look at the methods by which we can publicise the call for sites and what early deadlines there are e.g the timing of the Parish magazine issue. Emails, posters and potentially the Tavy Times are amongst the options for consideration.</p> <p>GV input on employment and Q development to be passed to JH.</p> <p>PC was requested to provide a few NP paragraphs to JH concerning the Milton Abbot school; number of students, teacher/student ratio, OFSTED rating, any staff shortfalls, capacity %age available/ over used, facilities and also similar (but condensed) for the senior schools our children are bused to.</p> <p>to James.</p> <p>SS to source an address list for Milton Abbot.</p> <p>RA to draft a NP Parking Policy.</p> <p>CB to identify what social and sporting clubs there are in MA or across the hamlets.</p> <p>RA/JH to scrutinise the HNS questions for relevance and repetition avoidance.</p>	<p>GV</p> <p>GV</p> <p>PC</p> <p>SS</p> <p>RA</p> <p>CB</p> <p>RA/JH</p>	<p>5 Sep</p> <p>20 Aug</p> <p>25 Aug</p> <p>25 Aug</p> <p>20 Aug</p> <p>20 Aug</p> <p>20 Aug</p>
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12	AOB	CB indicated that he has the better maps and a range of images of the NP area that are available if requested.		
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Dates of future meetings: Thursday 5th September 2019 PC to host.
Thursday 3rd October - venue tbd

RA